



PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317
PHONE 724.941.6709 FAX 724.941.2283

www.ptsaonline.org

AGENDA

REGULAR MEETING

May 8, 2024

ROLL CALL:

MINUTES FOR APPROVAL: Minutes of April 10, 2024

VISITORS:

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

OPERATIONS MANAGER'S REPORT:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW: Month ending April 30, 2024

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

- 1) Motion to accept Fife Farm sewer extension for ownership contingent on receipt of revised plan and completion of punch-list items
- 2) Executive session to discuss personnel

ADJOURNMENT:



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REGULAR MEETING

May 8, 2024

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m.

Board Members present: Robert L. Burns, Joseph A. Wells, John A. Banaszak, Rebecca W. Kaminsky and Ryan Kennedy

Also present: Enoch E. Jenkins, Manager, Mark A. Chucuddy, Operations Manager, Patricia L. Mowry, Financial Controller, Vince Tucceri, Solicitor, Chad Hanley P.E., HRG Engineers Inc.

APPROVAL OF MINUTES:

Motion: To approve the minutes of the April 10, 2024 Board Meeting.

Moved by Mr. Wells, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Robert L. Burns, Joseph A. Wells, John A. Banaszak, Rebecca W. Kaminsky and Ryan Kennedy

VISITORS: None.

SOLICITOR'S REPORT: Copy on File.

Mr. Tucceri reported his firm has sent a second letter to the Pemberly Manor developer for outstanding engineering administrative and inspection charges incurred for the sewer installation.

ENGINEER'S REPORT: Copy on file.

MANAGER'S REPORT: Copy on file.

Mr. Jenkins reported the status of Lutz Farms Development. The approved realignment requires several new easements and the extinguishments of existing easements. In order to expedite the process the Manager requested approval to execute the documents.

Motion: To amend the May 8, 2024 Agenda to include approval and authorization for the Manager to execute the required extinguishments and easements for the Lutz Farms Development.

Moved by Mr. Wells, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Robert L. Burns, Joseph A. Wells, John A. Banaszak, Rebecca W. Kaminsky and Ryan Kennedy

Motion: To approve and authorize execution by the Manager for the extinguishments and new easements for the Lutz Farms Development.

Moved by Mr. Banaszak, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Robert L. Burns, Joseph A. Wells, John A. Banaszak, Rebecca W. Kaminsky and Ryan Kennedy

Mr. Jenkins reported the status of the Waterdam Development. The cost sharing work on the Giant Oaks interceptor was completed and tested. HRG will provide the final invoice and the calculation for the tapping fee reimbursements will be reconciled for next meeting.

Mr. Jenkins reported the status of the Fife Farms Plan No. 5 development. Management recommended approval to accept the dedication of sewers for ownership.

Motion: To accept the dedication of sewers for ownership from the Fife Farms Plan No. 5 development, contingent upon completion of the punch list item of the changing of the generic manhole lids to the "PTSA" lids.

Moved by Mrs. Kaminsky, Seconded by Mr. Wells

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Robert L. Burns, Joseph A. Wells, John A. Banaszak, Rebecca W. Kaminsky and Ryan Kennedy

Mr. Jenkins reported on the Marella Manor sewer area. ALCOSAN has approved the Authority's initial request to proceed to the next step of submitting and application for a Grow Greener program for the Marella Manor sewer improvements as required by the corrective action plan. The application is due by the end of June.

Mr. Jenkins reported the status of the Brush Run WPCP Non-Potable Water System. Management has requested from the Contractors a revised construction schedule to be based upon the approved time extension granted last meeting.

OPERATIONS MANAGER'S REPORT: Copy on File

Mr. Chucuddy reported the new gas monitor was installed at the BR treatment plant. The company representative is scheduled for May 13, 2024 for the startup of the system.

Mr. Chucuddy reported the annual WET testing for both Treatment Plants will commence in June.

The annual testing for the Form 43 Parameters required for the waste recertification at the landfill has been sent to the lab.

FINANCIAL CONTROLLER'S REPORT: Copy on File

The Audit is in draft form. The Auditors will be attending the June meeting for presentation.

FINANCIAL STATEMENT REVIEW: Month ending April 30, 2024.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

Motion: To approve disbursements in the amount of \$290,777.94 from the following funds:

Moved by Mrs. Kaminsky, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Robert L. Burns, Joseph A. Wells, John A. Banaszak, Rebecca W. Kaminsky and Ryan Kennedy

Fund	Disbursement	Total
Operating	Checks and ACH	\$112,199.16
Payroll	Transfer from Operating to Payroll fund	\$80,000.00
Developer Fund	Checks & Operating Fund Reimbursement	\$16,207.89
CFS Capital Improvement Fund	Requisition 2024-3	\$5,103.50
Penn Vest	Penn Vest Payment – Ivy Lane Sewer Ext. 2005 Debt Payment, DC WWTP 2016, DC Interceptor 2019	\$77,267.39
	Total	\$290,777.94

OTHER BUSINESS:

Motion: To enter into Executive Session at 7:15 p.m. to discuss personnel.

Moved by Mrs. Kaminsky, Seconded by Mr. Banaszak

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Robert L. Burns, Joseph A. Wells, John A. Banaszak, Rebecca W. Kaminsky and Ryan Kennedy

Executive Session Ended 8:04 p.m.

Motion: To adjourn the Board Meeting at 8:04 p.m.

Moved by Mr. Banaszak, Seconded by Mrs. Kaminsky

Vote: Motion carried by unanimous vote (summary: Yes = 5)

Yes: Robert L. Burns, Joseph A. Wells, John A. Banaszak, Rebecca W. Kaminsky and Ryan Kennedy

Respectfully Submitted,

Patricia L. Mowry

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Wells	Banaszak	To approve the minutes of the April 10, 2024 Board Meeting.	Approved
2	Wells	Kaminsky	To amend the May 8, 2024 Agenda to include approval and authorization for the Manager to execute the required extinguishments and easements for the Lutz Farms Development.	Approved
3	Banaszak	Kaminsky	To approve and authorize execution by the Manager for the extinguishments and new easements for the Lutz Farms Development. .	Approved
4	Kaminsky	Wells	To accept the dedication of sewers for ownership from the Fife Farms Plan No. 5 development, contingent upon completion of the punch list item of the changing of the generic manhole lids to the "PTSA" lids.	Approved
5	Kaminsky	Banaszak	To approve disbursements in the amount of \$290,777.94.	Approved
6	Kaminsky	Banaszak	To enter into Executive Session at 7:15 p.m. to discuss personnel.	Approved
7	Banaszak	Kaminsky	To adjourn the Board Meeting at 8:04 p.m.	Approved